

\* *Office of the Attorney General* \*  
*2021 Interim CLE Schedule as of September 3, 2021* †

**Extradition Training** ☒

**Any Office** via virtual/remote session: February 9<sup>th</sup> 1:30 p.m. – 3:45 p.m.

2 credits – 1.5 general credits and .5 (½ hour) ethics credit (15-minute break included)

Instructors: Heather Procter, Chief Post Conviction Division and Trina Gibson, Extradition Unit both within the Office of the Attorney General

**Westlaw WestKM Training** ☒

**Any Office** via virtual/remote session: February 25<sup>th</sup>, 11:00 a.m. – 12:00 p.m. (noon)

1 general credit

Instructor: Kay Engler, Esq. with Thomson Reuters – Westlaw

**The ABC's of Administrative Rulemaking in Nevada** ☒

**Any Office** via virtual/remote session: August 10<sup>th</sup>, 1:30 p.m. – 3:30 p.m.

2 credits

Instructor: Sarah Bradley, Deputy Executive Director, State of Nevada, Board of Medical Examiners

**2021 Legislative Review - Changes Affecting the Office of the Attorney General** ☒

**Any Office** via virtual/remote session: August 26<sup>th</sup>, 1:00 p.m. – 3:00 p.m.

2 credits

Instructors: TBD

**How Federal Habeas Works with Your Court Record** ☒

**Any Office** via virtual/remote session: September 30<sup>th</sup>, 1:00 p.m. – 4:15 p.m.

3 credits

Instructors: Heather Procter, Chief - Post Conviction Division (PCD) and Gerri Hardcastle, DAG, PCD Office of the Attorney General

☒ - **When you sign-up for any virtual/remote class, you will be sent an email two (2) business days before the class with the link to attend the class. When you sign into the class make sure your name appears on the class participant list. A class participant list will be taken at various points during the class to verify continued attendance in the class. Also, each class will have at least three (3) class codes given out during class for each hour of the class. The class participants are expected to know all the class codes as part of the class evaluations. When you email the class evaluations back to **Karen - Northern** or **Shannon - Southern** both the evals and codes will be used to verify your class attendance for the whole time of each class. Those class codes will be given out by either the instructor ☒ or the class monitor and plenty of notice about the class codes will be given to all attendees.**

These courses are free to Attorney General staff and available to other government attorneys for a \$35 fee, payment is expected prior to receiving the class link or before reporting the class credit to the CLE Board.

† - **Class schedule is subject to changes based on instructor conflicts. All times given are in the current Pacific Time for Nevada.**

**Continued next page –**

## Registration for Classes:

Please register only for classes you plan on attending. We request this for two reasons: first, the logistics of setting up the virtual/remote may depend on the number of persons projected to attend; second, we need to track the number of expected emails coming from participants with the class codes.

Additionally, in this format, it will be hard to get drop-ins the link before class starts. Also, if you miss the first ten (10) minutes of the session, based on CLE rules, we cannot give you full credit for the class for late entry into the virtual/remote class if it is a one (1) hour class. The most you could obtain at that point is one-half (1/2) hour credit.

For further information, or to register for a course as a **NORTHERN DEPUTY**, contact Karen Rutledge by email at [KRutledge@ag.nv.gov](mailto:KRutledge@ag.nv.gov). To register for a course as a **SOUTHERN DEPUTY**, contact Shannon Johnson by email at [sjohnson2@ag.nv.gov](mailto:sjohnson2@ag.nv.gov).

## CLE SCHEDULE BY MONTH

### February

Extradition Training	February 9 <sup>th</sup>	Virtual/Remote
Westlaw WestKM Training	February 25 <sup>th</sup>	Virtual/Remote

### August

ABC's of Administrative Rulemaking. . . .	August 10 <sup>th</sup>	Virtual/Remote
2021 Leg Review - Changes Affecting . . .	August 26 <sup>th</sup>	Virtual/Remote

### September

How Federal Habeas Works . . .	September 30 <sup>th</sup>	Virtual/Remote
--------------------------------	----------------------------	----------------